

### VACANCY NOTIFICATION

Employer:	Ministry of Defence
Name of the Post:	Drivers
Nature of Post, Job Function, Age Range (in years) and other information – Separate sheet enclosed below.	
Additional Job Information:	-
No of Vacancy	01
Salary range per month:	
<u>Qualification</u> *	<b>Essential:</b> (i) A pass in the 10 <sup>th</sup> standard or equivalent from a recognized Board/Institution. (ii) Must possess a valid driving license for motor car issued by the competent authority. (iii) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicles). (iv) Experience of driving motor car for at least three years from reputed organization. (v) The candidate should have passed the requisite trade test for driving and should have adequate experience driving LCVs. (vi) Candidate should be residing in Delhi/NCR.
<u>Experience:</u>	-
Place of Initial Posting	Delhi/NCR
Travel Requirement:	-
Last date to received names from RSB/ZSB	23 Apr 24
<b>Note 1: All Ex-Servicemen (ESM) are requested to Download the Willingness Format uploaded on DGR Website and forward the same in excel format only duly Completed in All respects through their Zila Sainik Boards/ Rajya Sainik Boards (by mail only) (to <a href="mailto:dgrddemp@desw.gov.in">dgrddemp@desw.gov.in</a>) if they are meeting the QRs as given by the Principal Employer in the vacancy Notification. If any Details are found Incomplete/ Missing, the Candidature of that ESM will not be Accepted.</b>	
<b>Note 2: PDF Format/ Scanned Images/ Mobile Photos/ Word File etc. will not be accepted.</b>	

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Ministry of Revenue  
D(Est./J/G/II)

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Terms & Conditions for engaging motor vehicle driver on contractual basis are as under:  
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1. Contractual appointment of driver shall be initially for the period of one year, with a provision to increase the period of contract further (after a break of 15 days) or till the time the vacant post is filled up on regular basis, whichever is earlier.
2. The driver shall be paid consolidated remuneration of Rs. 22,500/- (Twenty two thousand five hundred only) fixed per month. There shall be deduction on account of absence from duty for part period/whole day in proportion to daily remuneration i.e.  $22,500/16 = 1$  day remuneration. TDS for income tax purpose, if so required, is also deductible.
3. The appointment can be terminated without assigning any reason, after giving 15 day notice on either side, in writing, at any time before the expiry of the period of contract.
4. The appointee shall employ himself efficiently and diligently to the duties assigned to him in the Department.
5. The appointee shall not be entitled to any benefits, whatsoever, upon termination of the appointment/expiry of the period of appointment.
6. The contract shall not entitle the candidate to any right of regular appointment in the Department/Government or claim for seniority in the service of Department/Government.
7. Normal duty hour of the driver shall be from 9.00 a.m. to 5.30 p.m. (1.30 p.m. to 2.00 p.m. lunch in between). If detailed beyond office hours they will be entitled for Rs. 75/- per hour subject to a maximum of four hours per day, on the basis of certificate from the controlling officer.
8. Driver shall be required to attend duties on Saturday and Sunday including Gazetted holidays also, depending upon the need of the Department. However, if the working days exceeds beyond 26 days in a month, the driver shall be paid remuneration on proportionate basis as calculated at para 2 above.
9. Monthly remuneration to the driver shall be paid by 15<sup>th</sup> of every month through NEFT/electronic transfer directly in his bank account held in his name only.
10. The driver shall be well disciplined and should know the local language (Hindi or English) and should have one mobile connection for convenience to the user.

*Phani Tulasi K. Ch.*  
22/06/23